

Registration Form

Fax to 02 9954 5029

Tax Invoice: On payment, this registration form becomes a tax invoice. Australian Business Lawyers ABN 11 753 601 292

Course	Date (tick box)	Location	Cost
Enterprise Agreement Making - legal aspects and strategic overview	<input type="checkbox"/> 23 March 2010	The Epping Club, Epping	\$375.00*
Minimum conditions, standards and flexibility	<input type="checkbox"/> 21 April 2010	NSW Business Chamber, North Sydney	\$375.00*
Managing Discrimination, Harassment and Bullying	<input type="checkbox"/> 10 June 2010	South Sydney Graphic Arts Club, Mascot	\$375.00*
Unfair Dismissal - breakfast briefing and launch of the Termination handbook (2nd edition)	<input type="checkbox"/> 17 June 2010	Crowne Plaza, Parramatta	\$50.00 + free book
Investigating Grievances and Other Issues	<input type="checkbox"/> 24 June 2010	NSW Business Chamber, North Sydney	\$375.00*
Unfair Dismissal - breakfast briefing and launch of the Termination handbook (2nd edition)	<input type="checkbox"/> 13 August 2010	Novotel, Wollongong	\$50.00 + free book

NAME _____

COMPANY _____

EMAIL _____ CONTACT PHONE NUMBER _____
(Email address is required for confirmation purposes)

CONTACT ADDRESS _____

*NSW Business Chamber members pay only \$350. Please provide member number if a member of any of the following:

NSW Business Chamber member no.: _____ Sydney Chamber of Commerce member no.: _____

Illawarra Business Chamber member no.: _____ Hunter Business Chamber member no.: _____

PAYMENT - BOOKING ONLY ACCEPTED WITH PAYMENT

Cheque enclosed for the total amount of \$ _____ made payable to Australian Business Lawyers.

Credit card Visa MasterCard American Express Diners

Please charge my credit card for the total amount of \$ _____

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Card Holder's Name: _____

Card Holder's Signature: _____

RETURN REGISTRATION FORM TO:

Facsimile (02) 9954 5029 **Email** training@ablawyers.com.au **Post** Australian Business Lawyers, Locked Bag 938, North Sydney NSW 2059

ENQUIRIES Phone (02) 9458 7005

IMPORTANT INFORMATION - PLEASE READ

Confirmation: Registrations will not be accepted without payment. A confirmation email will be sent to you within 48 hours of receiving your payment. This email will include all venue, parking and other relevant details. Please ensure that your email address is completed correctly on the above form. If you have any further questions, please contact our Training Administrator on (02) 9458 7005.

Cancellation: Participants will receive a full refund if they cancel at least five (5) business days prior to the scheduled event. However, if participants cancel less than five (5) business days before the event, no refund will be made. If there are insufficient participants, we reserve the right to cancel the event and participants will be transferred to another module of equal value or receive a full refund at their election. We will give 3 business days' notice of any such cancellation.

Disclaimer: All program details correct at time of printing. Program subject to change.

Privacy Policy: Personal information which Australian Business Lawyers (ABLaw) collects on this form is used for the purposes of registering you for this seminar. As part of this function, we may share your personal information with the NSW Business Chamber. ABLaw may also use your personal information to keep you informed of the events, seminars and services which we consider may be of interest to you and to provide you with promotional and marketing materials about ABLaw's services including workplace training, and consulting. If you do not wish to receive such information please tick the privacy opt out box on this form. You are not required to complete the entire form, however if we do not receive sufficient information to contact you then we may be unable to register you for this seminar. Your details may be shared with a third party, for promotional and marketing purposes. You may request access to personal information we hold about you by contacting privacyofficer@ablawyers.com.au.

I do not wish to be included on this mail list.